

EL PASO DE ROBLES AREA
PIONEER MUSEUM
P.O. Box 461 Paso Robles, CA 93447

January 13, 2005

Board Meeting Minutes

Call to Order: A regular meeting of the Board of Directors was called to order by the chairman, Dr. B.R. Bryant, at 7:00 p.m. at the museum, 2010 Riverside Avenue, Paso Robles.

Roll Call: Board members present: B.R. (Bob) Bryant, Steve Cichorsky, Jean Gilman, Les Hoffman, Bonnie Nelson, Milene Radford, Larry Radka, Byby Root, Gary Smith, Joyce Sommers, Jean Sudden and liaisons Pat Rambo, Larry Eastwood and Leroy Brandon. All enjoyed the homemade cookies and peanut brittle served by Les Hoffman.

Minutes: It was moved by Byby Root, seconded by Larry Radka, that the minutes of the previous meeting be approved. Passed.

Correspondence: A letter was read from Joyce Herman, vice-chairman of the Project Theatre Foundation, thanking us for the use of our facilities.

Financial: Income and expenses for the previous month were discussed.

Gift Shop: Sales taxes are included on gift shop sales and paid before the end of January of the next year. In 2004 our total taxable gift shop sales were \$16,837.95 (due in part to the popularity of our latest book, *Readin' 'Ritin' 'Rithmetic*). Of the total amount \$1,220.75 will be used to pay the sales tax. [The sales tax paid to the state will be slightly higher than \$1,220.75 because we must pay sales tax on a few Paso Gathering T-shirts and other items, which are not sold, but given away (for publicity). We sell some books to other retailers, which will be resold, and they collect the sales tax—Item 4.02 Non-taxable Gift Shop Sales: \$750.]

Bills: Byby asked to be reimbursed for \$44.76 for four books, *Camp Atascadero*, which she purchased today from Dorothy Lowe. They will be sold in the gift shop for \$18.65, plus tax. Jean Gilman spent \$25.49 on postage and supplies for letters regarding the Paso Gathering. Gary Smith had \$204.47 for moving the printing equipment to the museum that was donated by Ray Banuelos of Templeton. (Gary's bills included \$104 for truck rental, \$20 for pallet jack rental, diesel fuel for the truck and hamburgers for the moving crew.) It was moved by Larry Radka, seconded by Jean Sudden, to pay the bills. Passed.

Attendance: 89 Year to Date: 8,339

Volunteer Hours: 227 Year to Date: 4,396

Old Business:

Alarm System Update: Gary Smith reported that eight cameras have been ordered and he plans to run wire next week. The cameras should be installed by our next meeting. Gary reported, "Integrity Security has no customer on-line access to their security logs. They will respond to phone requests with questions about when the alarm was armed or disarmed, and which 4-digit code was used. When we assign a unique 4-digit code to each docent, they can report by name who armed or disarmed the system. They will also explain the cause of an alarm or alarms, such as a given motion detector triggering an alarm. On a monthly basis, the logs will be emailed to Gary."

Clutter removal/Surplus items: Bonnie Nelson presented a list of nine items with questions about their use and need, including some extra computers. Larry Radka will check with the Boys and Girls Club to see if they would like the computers. Les Hoffman will check on the extra garbage can lids.

Janitorial Assistance: Gary Smith has been in contact with Mario Esquer who figured that once a month he could clean both restrooms, vacuum and empty the trash for \$80. It was moved by Larry Radka, seconded by Joyce Sommers, that we use him on a trial basis. Passed.

New Business:

Schoolhouse: The acceptance of our schoolhouse by the City has been postponed, pending some questions from Mike Compton, Administrative Services Director.

Manikins: Byby Root requested three display manikins—2 women and 1 man—at a cost of \$600 or \$700 for all three. It was moved by Jean, seconded by Bonnie, that we purchase the manikins. Passed.

Shelves: Byby Root requested shelves along one wall in the enclosed room behind the country store. Dr. Bryant indicated that he would work on this project. It was moved by Bonnie Nelson, seconded by Larry Radka, that up to \$600 be approved for the shelves. Passed.

Fund-raising Letter: Jean Gilman distributed copies of a letter that she sent to 36 local businesses requesting support for the museum.

Buggy Barn Addition: Once the plans are finalized the framing can be accomplished with a volunteer crew.

Paso Gathering Drawing Items that remain: Jean Gilman will take care of them.

Infestation in Gift Shop area: Larry Radka's brother-in-law will treat the problem this weekend.

Rosebushes: Les Hoffman reported that they aren't doing well. Leroy Brandon was volunteered to help.

Docents: Joyce Sommers indicated that she would like to have a meeting of the docents.

Display cases with locks: Joyce's neighbor has some to donate.

Printing Equipment: A thank-you note needs to be sent to the donor, Ray Banuelos.

Pioneer Day Committee representative, Leroy Brandon, reported that he was in attendance at the board meeting when Dr. Bryant showed expansion plans. They want to be kept in the loop.

Jeanesville Pump Museum representative, Larry Eastwood, reported that they want to keep the door open between their building and the tractor barn, but they do not want a ramp. He also stated, "We would prefer not to have an addition on the harvester barn."

Book: We have reached the "break-even" point in sales of *Readin' 'Ritin' 'Rithmetic!* Harold Franklin has spoken at a couple service clubs about the early schools. He would appreciate more opportunities to speak and present the book.

X-ray Machine belonging to Dr. Kirk has been offered to the museum. Dr. Bryant looked at it and felt that it was too large for our display area. He will contact Dr. Kirk.

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,
Milene F. Radford, Board Secretary

The next regular meeting will be held on **Thursday, February 10, 2005**, at 7:00 p.m. at the Pioneer Museum, 2010 Riverside Avenue, Paso Robles.